

CMSD TOTALLY FREE FIELD TRIP PROGRAM

The Cleveland Play House offers Totally Free Field Trips to select schools in the Cleveland Metropolitan School District. Each Field Trip includes tickets to the performance, transportation to the theatre, in-class workshops, tours of CPH facility, a talk back with the actors, a comprehensive study guide, and a special preview performance and professional development workshop for participating teachers and principals.

Acceptance into this program is by application only. All Cleveland Metropolitan Schools are eligible to apply for the Totally Free Field Trip Program, however schools may only submit one application per school. Applications are accepted on a rolling basis. However, for best consideration please submit applications for fall productions by September 1st, 2010 and Winter/Spring productions by November 1st, 2010.

Schools will be selected to attend one show per season based upon school need and student relevance. In addition to the completed application, a commitment to the program by both the teachers and principal is of the utmost importance to making this program successful for both CMSD and its students.

How To Apply

To apply for a CMSD Totally Free Field Trip, applicants must submit all the following materials. Incomplete applications will not be considered.

1. Application Form: Please complete all the information requested in the form. Be sure to mark your matinee preferences.
2. Application Questions: Please submit a short essay that answers the following questions (essays shouldn't exceed two typed pages):
 - a) Please describe why your school is interested in participating in the CPH Totally Free Field Trip program and how your school would benefit from this program.
 - b) Does your school participate or plan to participate in educational programs with other theaters, arts organizations, or community organizations? If so, please tell us how long you have been involved and describe how this relationship benefits your students.
 - c) How do you plan to integrate CPH productions and support materials into your course work?
3. Signature of Commitment: Please make sure you have all relevant signatures and have completed the checklist.

TOTALLY FREE FIELD TRIP PROGRAM APPLICATION

* To be completed by CONTACT TEACHER, Please Print or Type

Part 1: Checklist

PLEASE MAKE SURE YOU HAVE THE INCLUDED THE FOLLOWING ITEMS IN YOUR APPLICATION

Application Form Application Questions Signature of Commitment

Part 2: School Information

Name of School: _____ Phone: _____

School Address: _____ County: _____

_____ District: _____

Principal: _____ Principal's Email: _____

Contact Teacher: _____ Home Phone: _____

Contact Teacher School Phone: _____ Cell Phone: _____

Contact Teacher Email: _____

Part 3: Student Matinee Selection

Predicted number of Students _____

Predicted number of Teachers _____

Student Grade Level _____

Total Number _____ * Please note ticket request cannot exceed 100 tickets.

Please select you top three choices from the matinee list below. Indicate your order of choice numerically by using 1 for your first choice, 2 for you second, & 3 for your third

*Please note the grade indicators next to each show so you pick titles that are grade appropriate.

_____ **THE 39 STEPS** (Grades 6-12)
September 24 & October 6, 2010

_____ **THE KITE RUNNER** (Grades 11-12)
Oct 22 & Nov 3, 2010

_____ **THIS WONDERFUL LIFE** (Grades 4-12)
Dec 3 & 14, 2010

_____ **BACKWARDS IN HIGH HEELS:
THE GINGER MUSICAL** (Grades 6-12)
Jan 14 & 26, 2011

_____ **THE LITTLE MERMAID** (Grades 1-5)
January 25- Feb 19th, 2011, M-F 10 am & 12 pm

_____ **TRIP TO BOUNTIFUL** (Grades 6-12)
Feb 11 & 23, 2011

_____ **LEGACY OF LIGHT** (Grades 9-12)
April 15, 2011

Part 4: Application Questions

Please write a short essay that answers the following questions:

1. Please describe why your school is interested in participating in the CPH Totally Free Field Trip program and how your school would benefit from this program.
2. Does your school participate or plan to participate in educational programs with other theaters, arts organizations, or community organizations? If so, please tell us how long you have been involved and describe how this relationship benefits your students.
3. How do you plan to integrate CPH productions and support materials into your course work?

Part 5: Signatures of Commitment

We, the undersigned, have read the terms outlined in the Cleveland Play House Totally Free Field Trip Program and have completed this application to the best of our knowledge with factual information. If our school is granted a Totally Free Field Trip to the CPH, we understand that we will be required to do the following:

(Please check each one)

- Attend the CMSD Totally Free Field Trip Orientation for Educators
- Communicate with the Education Associate in a timely manner about booking tickets, tours, and workshops.
- Coordinate transportation for the matinee performance
- Participate in CPH professional development workshops and preview performance.
- Allow for sufficient time for students to attend the show, receive a tour of the CPH complex, have lunch, and return to school in accordance with the school needs
- Provide oversight of the classroom during workshops conducted by a CPH teaching artist
- Complete surveys of the matinee performance and the TFFT experience via email

* Packets will not be considered complete if any signatures are omitted.

Contact Teacher's Name (please print)

Contact Teacher's Signature

Date

Additional Teacher (1) Name (please print)

Additional Teacher (1) Signature

Date

Additional Teacher (2) Name (please print)

Additional Teacher (2) Signature

Date

Principal's Name (please print)

Principal Signature

Date

Please mail your completed application to:

The Cleveland Play House
Education Department
Attn: Totally Free Field Trip Program
8500 Euclid Avenue
Cleveland, OH 44106

For more information, please call (216) 795-7000 x 270

Applications will be considered upon a first come first served basis; to insure consideration please make sure the application is complete and returned at least six weeks prior to the desired production.